

Friends of the Horsham Library Board Meeting Minutes – February 9, 2022

The meeting was held in the library and was called to order by President Lynn Robinson at 7p.m. Attendees: Lynn Robinson, Catherine Jabusch, Carol Overvold, Pat Kohler, Carol Wisdom, Carl Meixsell, Marie DeRatto, and Maureen Reichl. Library Director Regina Vesely also attended.

Approval of January Minutes

A motion to approve was made by Carol Overvold, seconded by Carl Meixsell, and approved by all present.

Regina Vesely's Report

Two checks are in process from the Township: one is for \$2,298 for café book sales from the 4th Quarter 2021, and one for \$337.50 from the book/jewelry/poinsettia sale.

A check for \$250 was received from the Johnson & Johnson Employee Engagement Program. We assume that this is some kind of matching fund for a donation made by a J&J employee or employees. There is a link in the letter that will allow the library to see the name of the person(s) who made the donation. Regina will follow up on this.

The current museum passes are for Elmwood Park Zoo (2) and the Audubon Center (1). We funded both of these in part because they are outdoor locales. We will consider funding additional museum passes in a couple of months based on the covid situation.

There are remaining passes to Morris Arboretum; they expire at the end of June 2022. Suggestions to distribute them included: allowing library patrons to request them (first come, first served), Horsham Day, gift to people buying books, and gifting to members of the Friends. The decision was to email members of the Friends and ask if they want a set of passes.

There is a \$475 annual fee for software renewal for the Horsham Preservation and Historical Association online documents. A motion was made by Carol Overvold to approve the allocation of funds to pay this fee. It was seconded by Pat Kohler and approved by all present.

Regina asked Carol Overvold to re-engage with the Build an Organ program.

The theme of Summer Reading 2022 is Oceans of Possibilities. It includes children, teens, and adults. The proposed budget from the Library is \$6,167.50. This is higher than last summer, but that program had some limitations due to covid restrictions. A motion was made to fund Summer Reading at the requested level of \$6,167.50 by Carol Overvold, seconded by Maureen Reichl, and approved by all present.

Carol Overvold donated her time and scanned donated books per the request of the library. At this time, the task is caught up, but it is ongoing as more book donations are received.

Small book sales can resume. There cannot be a large book sale using multiple meeting rooms until May or June. The rooms are already booked for tax preparation and a children's play group.

A small book sale using the café is welcome in March (18th and 19th). We are allowed to set up tables in the entry area and other areas of the library outside the café.

The Friends are welcome to sell concessions at the Easter Egg Hunt held at the library on April 16 at 10:30 a.m. We did this in the past.

The Friends will do a Mothers' Day plant sale as we have in prior years. Plants and flowers will be provided by Kohler Farms.

We will have a table at Horsham Day June 4.

The library will do a Reading Challenge in March, and we will post on our website.

Treasurer's Report

Dues of \$300 were received. This includes a match from Merck. An additional \$100 donation was received from the Thrivent Charitable Grant Program. Mary Gemmill, a former Friends Board member sent a \$100 donation.

Our checking account is now interest bearing. We will explore an investment committee. Per the By-laws; we are allowed to have one.

Catherine Jabush had a brief consultation with Denise Neason, CPA. If we are billed for her time, we are authorized to pay the bill. A motion to do so was made by Lynn Robinson, seconded by Pat Kohler, and approved by all present.

We will pay our annual membership fee to PCBL, Pennsylvania Citizens for Better Libraries, shortly as we will get a discounted membership fee of \$125 versus \$175 for early payment. One of the benefits of our membership is that PCBL does our required tax filing.

Membership

Joanne Slomine has not paid dues nor returned emails of inquiry. We will remove her from Board membership.

Brochure

The new tri-fold brochure design is approved with a few minor additions/substitutions. One photo will be replaced with a QR code. Per a suggestion from a person who donated, the word "benefactor" which was formerly used for one of the membership levels should be used in place of "sponsor". We will make this substitution. A motion was made by Carol Overvold to approve the design with the noted additions/corrections. It was seconded by Catherine Jabusch and approved by all present.

Marie DeRatto got price quotes from several printers to print the brochures. We will go with Kirkland, the best price. We can get 100 for \$82 unfolded or \$94 folded. The price for 250 brochures is \$152. A motion was made by Catherine Jabusch to purchase 250 copies using 80 lb. silk paper. It was seconded by Pat Kohler and approved by all present.

Donations

We will create templates to use for acknowledging monetary donations.

Website

We are considering possible designs and are moving forward with this project.

The web hosting renewal fee will be due in July. We may want to transfer to a new host.

Café Book Sale

We have March 18 and 19 as dates for a small book sale to be held in the café and the area outside of it and adjoining it.

By-laws Committee

Carl Meixsell, Carol Overvold, Catherine Jabusch, Marie DeRatto, Lynn Robinson, and Laura O'Donnell (volunteer) will work on this.

Update on Rotary Request to Honor Mary Dare

Under discussion with Regina Vesely.

Future Author Program

Maureen Reichl will contact author Wendy Stanley and Regina Vesely to revive the proposed author presentation first proposed for spring of 2020. It was shelved when the library shut down due to covid. Library programs are now coming back, and we would like to have an author talk.

Motion to Adjourn – Next Board Meeting is Wednesday, March 9 at 7 p.m. in the library. A motion to adjourn was made by Lynn Robinson, seconded by Catherine Jabusch and approved by all present.

Respectfully submitted,

Maureen Reichl, Recording Secretary