

## **Friends of the Horsham Library Board Meeting Minutes July 17, 2024**

The meeting was called to order by President Lynn Robinson at 7 p.m. Board members attending: Lynn Robinson, Catherine Jabusch, Carl Meixsell, Angie Mambu, Carolyn Kushner, and Maureen Reichl. Library Director Regina Vesely was not in attendance.

### **Regina Vesely's Report**

- Regina will submit additional information at a later date.
- Several museum passes are up for renewal; information regarding them were left for treasurer Catherine Jabusch.
- The weekly email updates during Summer Reading are working well.

### **Minutes**

There is a correction to the June 12, 2024 minutes. A motion to approve the minutes, with the correction, was made by Catherine Jabusch, seconded by Angie Mambu, and approved by all members present.

### **Investing**

There is a correction to the June 12 minutes. The correction is as follows:

Bryan Gillespie, Treasurer of the Friends of the Upper Dublin Library, offered some financial advice regarding Friends' investment policies to Lynn Robinson and Catherine Jabusch. We are looking for a better rate of return on our funds than we currently have. Next step is the formation of an investment committee to explore options.

### **Treasurer's Report – Catherine Jabusch**

- Standard reports, TD Bank Checking, Statement of Activity, and Statement of Financial Position were emailed 7/17/2024 to the Board Members. A Pay Pal report was added.
- There are still some Summer Reading program performers whose fees will come due as these programs are presented.
- Some museum renewals are coming due in the late summer and early fall months.
- We spent \$300 more than we brought in in June due to summer reading and the museum passes.
- YTD, our net revenue is \$6,155.
- YTD 2024 compared to the same period of time in 2023 – we have taken in \$11,193 versus \$7,045.

A motion was made to accept the Treasurer's report by Lynn Robinson, second by Angie Mambu, and approved by all.

### **Membership – Carolyn Kushner**

- No new members; 2 new volunteers.
- All volunteers have been contacted; one has responded.
- Suggested photos for FB and/or our website: Behind the scenes of book sorting.
- We can advertise or seek publicity on sites other than Facebook and social media.

### **Horsham Library 20<sup>th</sup> Anniversary Project – Carolyn Kushner**

- We are waiting for the 20<sup>th</sup> Anniversary Logo which is in process
- A draft of a letter to be sent to Horsham businesses to solicit gift cards for the anniversary event was presented.
- A motion to approve the draft letter and authorize purchase of postage was made by Lynn Robinson, seconded by Angie Mambu and approved by all present.

### **Book Sale Dates Approved by Regina**

- September 5-7; set-up September 4 and clean-up September 9.
- November 21-23. Set-up November 20 and clean-up November 25.
- The lobby display case will be updated.

### **New Signs – Carolyn Kushner**

- Order 10-12 double-sided signs.
- Carolyn Kushner authorized to choose vendor.
- Cost not to exceed \$500.
- Motion to approve by Lynn Robinson, second by Angie Mambu, and approved by all.

### **The Mary Dare Project**

No update available.

### **New Friends Brochures**

Marie DeRatto and Lynn Robinson continue to work on this.

### **Handbells Musical Program for Christmas**

- Performers are the Philadelphia Handbell Ensemble
- The contract is not yet signed.
- Secured date is Saturday, December 14 at 1 p.m. The show is approximately 1.5 hours.
- Cost is \$750.
- No recording or photographs allowed.

- Lynn Robinson is the Point Person.

**Book Holders for Children's books to be used at book sales**

- To be used for children's pamphlet type books.
- 4 sets, each has 4 openings and is clear.
- Motion made by Carolyn Kushner to approve up to \$200. Seconded by Maureen Reichl and approved by all present.

**Upcoming**

- Children's book author or authors
- Board Member Emeritus status
- Succession and Disaster Planning and our Process and Procedures Manual
- Google drive space – our electronic documents

**The next Board meeting is August 14, 2024 at 7 p.m.**

A motion to adjourn was made by Maureen Reichl, seconded by Carl Meixsell, and approved by all present.

Respectfully submitted,

Maureen Reichl, Recording Secretary