

Friends of the Horsham Library Board Meeting Minutes February 8, 2023

The meeting was called to order by President Lynn Robinson at 7:03 p.m. Those attending: Lynn Robinson, Catherine Jabusch, Carl Meixsell, Jean Marie Bliss, and Regina Vesely.

Regina Vesely's Report

- Café Book Sales proceeds for January 2023 were \$974. The Township will be cutting the check for the 11/15 – 12/31/2022 time frame, which totaled \$1072.50.
- Museum passes – Data of museum passes from our library for January through March 2020 was distributed. Circulation numbers and costs were included. The National Museum of American Jewish History is now offered as a free opportunity, so passes are no longer needed for this opportunity. Catherine made a motion that the Board reinstate the five museum passes that were recommended by Regina. Jean Marie seconded. Those present voted in favor of this motion. Quorum was not present to fully pass this motion.

Action Item: Regina will send the museum data with her recommendations digitally to Lynn. Lynn will email this document to the Friends for their consideration. The Friends who were unable to attend are asked to respond by email in favor of or in opposition to this motion.

- Regina also explained an effort to expand the Library of Things offerings. Lynn moved to accept the proposal for the Friends to fund new Library of Things items, as presented by Regina, not to exceed \$650. This motion was seconded by Catherine. Those present voted in favor of this motion. Quorum was not present to fully pass this motion.

Action Item: Regina will send the Library of Things proposal digitally to Lynn. Lynn will email this document to the Friends for their consideration. The Friends who were unable to attend are asked to respond by email in favor of or in opposition to this motion.

Summer Reading plans are moving forward, and performers are beginning to get booked. A Kick-Off is planned at the beginning of the program to recognize the new outdoor space added at the back of the library grounds.

The Library Egg Hunt is scheduled for April 1 with Friends offering concessions. Regina has not yet heard back about the grant she submitted to fund Storywalk.

January Minutes

A motion to accept the January minutes was made by Jean Marie and seconded by Carl. Those present voted in favor of this motion. Quorum was not present to fully pass this motion.

Action Item: Lynn will resend the January minutes to the Friends for their consideration. The Friends who were unable to attend are asked to respond by email in favor of or in opposition to this motion.

Treasurer's Report - Catherine Jabusch

A report will be shared with the Friends when it is available. A payment was made in full for the poinsettias sold during the December Book/Jewelry/Poinsettia Sale. All other financial transactions over the past month were income/deposits.

Membership – Carl Meixsell

We currently have six active members plus the Friends Board members. Three past active members did not renew their memberships for this year and were thanked for their previous support. A total of \$870 was collected in membership dues for this year.

OLD BUSINESS

- **March Book Sale** – Set up Day: Wednesday, March 15
Sale Days: Thursday – Saturday, March 16 – 18
Clean Up Day: Monday March 20

The Book Sale will be set up in the Café and first Conference room, possibly expanding into the other conference spaces for Friday and Saturday. After 4 or 5 p.m. on Thursday, we can expand as desired into the other rooms.

Carol Overvold has designed a way to use the large wooden book bins to further display books. One is already being utilized this way for romance books in the Café.

Action Items: Lynn will contact Marie, Regina and/or Bryan about beginning to generate a graphic that will reflect our St. Patrick's Theme. Once a graphic has been developed, Lynn will make sure Maureen (Facebook), Catherine (Sign-up Genius) and Marie (signs/posters) receive it.

- Marie DeRato continues to work on several **website projects**, particularly a Process Document and a Team Space User Guide. An initial draft of a Process Document has been shared with Laura Grossi-Tyson for her review and input. Catherine is collaborating with Marie on the Team Space Guide, which will offer instructions to Board members on how to place documents and pictures into this space. One presenting issue is email addresses for board members. All will be needing a gmail address to sign into the shared space, which we can set up, as needed.

Action Items: A subcommittee meeting will be called in the near future to move this work forward. Board members who are interested in this work are asked to contact Lynn or Catherine to express your willingness to participate in this project, along with Lynn, Catherine and Marie.

- In response to the passing of **Mary Dare**, the Board signed a condolence card that Jean Marie will be sending to the family. Catherine posted remarks on our Friends Facebook page about Mary's life and the funeral service planned.
Action Item: Marie will be posting a pop-up button on the Friends website with similar content to our Facebook posting about Mary's death and the funeral plans.

- **Book Donation Guidelines** - Carol Overvold prepared an information sheet regarding guidelines for book and media donations for our library. This has been shared with the library staff and the Friends board.
Action Items: Lynn will send an electronic version of these donation guidelines to the full Board. Catherine will post the guidelines on Facebook, possibly moving the title above the two-columned chart and adding a shortened text with it. Marie will post the full donation guidelines on the website.
- **Volunteers:** Lynn and Carol Overvold continue to reply to contacts from individuals who respond to our appeals for volunteers. There are currently two book sorters who are regular and reliable. Jean Marie will contact Carol about ways she might help. We are still looking for people who would be willing to join the Board as well as work on our book sales and other programs.
Action Items: We will be establishing a Board Recruitment Subcommittee. Jean Marie, Lynn and Catherine welcome any other current board members who are interested in participating in this work. Catherine will serve as the project manager for this effort and will seek to set up a meeting soon. We hope to discuss ways to strengthen our efforts, including the use of webinars and the local VAC group. We would like to benefit from input from Regina and Bryan, too. Action items can be assigned to various subcommittee members to facilitate these efforts.

NEW BUSINESS

- **Speakers Bureau** – A program listing of Penn State’s Extension Bureau for Montgomery County was distributed to the Board. The ideas were favorably received and the Board hopes to offer a program this spring.
Action Item: Lynn will contact a speaker to potentially come present a program at the Library in the April/May window, preferably in conjunction with Earth Day.
- **Pre-printed Thank-You notes for Donations** – Marie and Jean Marie will connect on how to “experiment” with pre-printing some of these. We can also pursue seeking a professional printing.
- **Pipe Organ Program** – Carol O. has been in touch with Vincent Ryan about returning again for an Orgelkids event. He is willing and excited to come back. The Board would like Carol to continue pursuing this to secure a date, etc.
- **Ambler Station Singers:** Lynn has communicated with this group that we are interested in booking them for another holiday performance in 2023. In response to our email, the group also informed us that they may have early May availability, if we are interested. If any Board members have input on this idea, please email Lynn.
- **Upcoming Events**
- Book Sale – March 16, 17, 18

- Egg Hunt – April 1
- Mothers' Day Plant Sale – Saturday, May 13

- **Motion to Adjourn**

A motion to adjourn was made by Catherine at 8:22 p.m., seconded by Lynn and approved by all present.

March Board Meeting

March 8, 2023 at 7 p.m. in the library - second Wednesday of each month.

Respectfully submitted,
Lynn Robinson